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Constitution and By-Laws
Ohio State University Student Chapter
American Association of Zoo Veterinarians

Constitution

Article I – Name

This organization shall be known as the Ohio State University Chapter, The American Association of Zoo Veterinarians.

Article II – Duration

The duration of this Association shall be considered perpetual.

Article III – Objectives

The objectives of this Association shall be

1. to enhance the educational opportunities of the professional students in the College of Veterinary Medicine, Ohio State University.
2. to inform students about veterinary problems currently encountered in dealing with zoo animals, as well as wildlife and other exotic species.
3. to advance programs for preventative medicine, husbandry, and scientific research in the field of veterinary medicine dealing with exotic species.
4. to provide support for the activities of the student chapter, American Veterinary Medical Association, and encouragement of participation in that organization.

Article IV – Property

This Association is not formed for pecuniary profit or gain and no money or properties received by the Association shall be paid to any member, or to any person, during the life of the Association, except as compensation for property purchased or services rendered.

Article V – Membership

Active membership in the Student Chapter, American Association of Zoo Veterinarians shall be open to any student interested in wildlife and exotic animal medicine. Voting membership shall be limited to currently enrolled Ohio State students. This organization and its members shall not discriminate against any individual(s) for reasons of race, creed, religion, color, sexual orientation, national origin, sex, age, handicap, and/or Vietnam veteran status.

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Article VI – Officers

The officers of this Student Chapter shall be a president, a vice president, and a secretary-treasurer. All officers must be students of The Ohio State University and voting members of the Student Chapter, American Association of Zoo Veterinarians.

Article VII – Amendments

This Constitution can be amended only by a majority vote of the active members present at a regular meeting of the Student Chapter, provided the proposed amendment has been submitted in writing and read at the previous meeting.

By-Laws

Article I – Election of Officers

Section 1

Eligibility: Active members only shall have the privilege of voting or holding office.

Section 2

Election of officers: Officers will be elected by a majority vote of the membership in session at the last formal meeting of the academic year. If two or more nominations are made for the same office, the vote will be cast by a secret ballot, and if any candidate does not receive a majority of the votes cast on the first ballot, the names of the two candidates receiving the greatest number of votes shall be balloted upon again.

Section 3

Tenure: Terms of office shall begin at the close of the last regular meeting of the academic year and shall continue until the close of the last regular meeting of the following academic year.

Article II – Duties of Officers

Section 1

The duties of the President shall be:

1. preside, preserve order during, and regulate the proceedings of all Association meetings, but with the authority to delegate the Vice President to assume these duties at his/her request.
2. to appoint committees as deemed necessary to carry out chapter objectives.

3. to coordinate and supervise the activities of the Chapter.
4. to officially represent this Association and perform all other duties that properly fall upon the President.
5. to receive and count ballots cast at the regular elections.

Section 2

The duties of the Vice President shall be:

1. serve in the absence of or when requested by the President.
2. to assist the President in all duties requested.
3. to take over the duties of the office of President in the event that the officer is incapable of performing his/her duties or the office is vacated.
4. to act as Program Chairperson in arranging speakers and field trips for the chapter meetings.
5. to notify members of all meetings of the chapter.

Section 3

The duties of the Secretary-Treasurer shall be:

1. to collect all dues of local and national organizations.
2. to take minutes of each regular and special meetings of the Chapter and to report these minutes to the next regular meeting.
3. to maintain records of all Chapter business and correspondence, including membership records.
4. to be custodian of the funds of the Chapter and to be jointly responsible with the President, or faculty advisor for signing all checks.

Article III – Meetings

Section 1

The places, dates, and times of regular meetings shall be tentatively decided by majority vote at the first meeting of the academic year, to be called at the President's discretion.

Section 2

The order of business at regular meetings shall be:

1. Call to order.
2. Reading of the minutes of the last regular meeting and any special meetings called since the last regular meeting.
3. Reports of Officers.
4. Reports of Committees.
5. Old Business.
6. New Business.
7. Appointment of special committees.
8. Report of any previously designated special committees.

9. Announcements.
10. Adjournment of business meeting.
11. Professional program – entertainment.

Section 3

Parliamentary procedure shall be followed according to "Robert's Rules of Order", a copy of which shall be in the possession of the President at each meeting.

Section 4

Quorum: The membership present at a duly called regular or special meeting shall constitute a quorum for the transaction of business.

Section 5

Special meetings of the Chapter may be called upon a majority vote of the Officers, or upon petition of a majority of active members. Notice of such special meetings and their purpose(s) shall be given to all members at least five days before they are to be held. The business of a special meeting shall be limited to the purpose(s) for which it is called.

Section 6

There shall be at least one faculty sponsor to be decided upon by the membership at the first regular meeting of each academic year.

Article IV -- Amendments

These By-Laws may be amended at any regular or special meeting of the Chapter by a majority vote of the members present provided the proposed amendment is presented in writing and has been read to the members present.

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